



**DELHI PUBLIC SCHOOL, DWARKA**  
**ADMISSION PROCESS: CLASS PRE-SCHOOL**  
**ACADEMIC SESSION: 2024-2025**

*Jain Education Consultancy*

**NOTIFICATION FOR VERIFICATION OF DOCUMENTS OF SHORTLISTED APPLICANTS UNDER GENERAL CATEGORY AND INTIMATION REGARDING 'DRAW OF LOTS'**

Further to the Registration process for admission to Pre-School (Academic Session 2024-2025) held from **23-11-2023 to 15-12-2023**, a total of **2331** applicants have registered for admission under General Category. List of all registered applicants with their scores, as claimed is attached as a separate document.

**87** applicants scoring **45** points and above in aggregate as per the list attached have been shortlisted for verification of documents for admission to Class Pre-School under General Category. The schedule of verification is appended below:-

Serial No From-to	Day/Date	Time	Venue
01 – 25	Monday, 08-01-2024	08:30 a.m. to 09:30 a.m.	School Auditorium
26 – 50	Monday, 08-01-2024	09:30 a.m. to 10:30 a.m.	Entry for parents will be from Gate No. 05
51 – 87	Monday, 08-01-2024	11:00 a.m. to 12:00 noon	

**Note: Not reporting by eligible applicants for verification process on the above mentioned date will be treated as their unwillingness and forfeiture of their claim for admission. It's a time bound process and no request for change/extension of date will be considered under any condition.**

• **Documents required to be verified before Admission to Pre-School (2024-2025):** (Final admission is subject to verification of the following documents in original. Photocopies will not be accepted).

• **Date of Birth:**

Original Birth Certificate of the child issued by Municipal Corporation or equivalent authority.

• **Neighbourhood:**

Some indicative documents as per DoE guidelines, which can be submitted as proof of residence include (any one proof): \*\*

- Ration card/Smart Card issued in the name of Parents (Mother/Father having name of child)
- Domicile certificate of child or of his/her parents.
- Voter-I Card (EPIC) of any of the parent.
- Latest Electricity bill/MTNL bill/Water bill/Passport in the name of any of the parent or child.
- Aadhar card/UID card issued in the name of any of the parent.

- \*\* • If any document other than those mentioned above are submitted as proof of residence, then an additional document in the name of either of the parents must also be produced to support the claim.

- \*\* • The School also reserves the right of Home visit, if required.

- **Sibling:**

School RFID Card or Latest Fee Receipt (i.e. of January 2024) of the sibling studying in DPS Dwarka.

- **Alumni:**

Copy of AISSCE (Class XII) Board Pass certificate/ Marks Statement of the parent(s) for claim under Alumni Category.

- Medical fitness certificate of the child issued by a Medical Officer.

**Please Note that Original documents are to be produced for verification and a set of Self Attested photocopies of the above documents are to be submitted. No undertaking regarding the documents mentioned above and/or additional time for submission of documents will be accepted at the time of verification of documents.**

Only one parent is allowed to come for verification of documents. Kindly wear a mask and follow all norms of social distancing. Parents are requested to adhere to the allotted time to avoid inconvenience to other parents.

**Draw of Lots for the remaining seats for all applicants at 40 points will be held on Tuesday, 09 January 2024. Detailed notification in this regard will be issued on Monday, 08 January 2024.**

Principal

Date: 05-01-2024

Director

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